

Shelby County Public Library
Board Meeting Minutes
November 3, 2022

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:31 pm by Gina Bishop.

Present

- Gina Bishop, President
- Janet Compton, Member
- Bambi Garrison, Vice President
- Justin Stenger, Member
- Debra Tracy, Secretary
- Gayle Wiley, Member

Non-Voting Members Present

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News
- Cat Roberts, Library Staff
- Gretchen Jeavons

Not Present

- Brian Brammer, Treasurer

October Minutes Approval

Motion – Gayle Wiley, with corrections made
2nd – Justin Stenger
All Approved

Treasurer’s Report Approval

Motion – Debra Tracy
2nd – Bambi Garrison
All Approved

Check Register Approval

Motion – Janet Compton
2nd – Gayle Wiley
All Approved

Librarian’s Report

- A. We had over 1,000 people come through trick or treating at the Shelbyville Branch and 300 at the Morristown Branch.
- B. We had a successful Fall Festival with over 100 kids come through.
- C. The Haunted Library was successful with four full groups going through.

- D. Janet has been in conversation with the State Library and they don't do things on Saturdays. If the Board wanted to do an evening of sessions regarding Board duties etc, they will do something in the evenings. Janet will work on setting something up.

Correspondence

- A. None

Old Business

- A. None

Policy Reviews

- A. Computer Use Policy
- a. Added the remote printing policy and also added verbiage to state there is to be no illegal downloading.
 - b. Tabled until next month for numerous corrections and edits.
- B. Public Comments and Concerns Policy
- a. This policy is newly created.
 - b. In a nutshell: those wishing to speak at the board have a max 3 minutes to speak and it must be limited to library business.
 - c. Tabled until next month to flesh it out better.

New Business

- A. Holiday Closing Dates
- a. December 24 for Christmas Eve
 - b. December 26 for Christmas Day
 - c. January 2 for New Year's Day
 - d. December 2nd at 5 pm for Staff Party
Motion: Bambi Garrison
2nd: Gayle Wiley
All Approve
- B. Board Donation Ideas
- a. This is a suggestion sheet for ways in which the Board, Foundation, and Friends can give back to the library.
- C. Strategic Long-Range Plan
- a. Requesting the Board for feedback, additions, deletions for next month's meeting.
- D. Request for a staff member to receive sick bank hours.
Motion: Janet Compton
2nd: Justin Stenger
All Approve

Meeting Adjourned

Meeting Adjourned: 7:27 pm

Next Meeting

December 8, 2022 @ 6:30 pm

Minutes Approved

Secretary

Date