

Shelby County Public Library
Board Meeting Minutes
June 8, 2023

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:37 pm by Gayle Wiley.

Present

- Brian Brammer, Treasurer
- Janet Compton, Assistant Treasurer
- Danielle DeWitt, Member
- Bambi Garrison, Vice President
- Justin Stenger, Member
- Debra Tracy, Secretary
- Gayle Wiley, President

Others Present

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News

Not Present

May Minutes Approval

Motion – Janet Compton
2nd – Brian Brammer
All Approved

Treasurer’s Report Approval

Motion – Bambi Garrison
2nd – Debra Tracy
All Approved

Register of Claims Approval

Motion – Bambi Garrison
2nd – Danielle DeWitt
All Approved

Public Comments

None

Librarian's Report & Correspondence

- A. Webinar on homelessness was helpful for learning how to best interact with those patrons. We will be using the webinar at our staff training day.
- B. Summer reading – we have had 536 adults and children. Morristown Branch had 68 of those sign ups. About 364 youth have signed up.
- C. The Narcan boxes are going well.
- D. Homeland security did their yearly inspection on the elevators. We had to add phone lines. We also need a restrictor on the main elevator.
- E. Had good attendance at both kick offs and Roz Puppets.
- F. Have Joy Jammers on June 22 and the Celtic performers on June 24.
- G. July 1st Nancy Scudder will be here to promote her book.

Old Business

- A. No

Policy Reviews

- A. Meeting Room Policy – Shelbyville & Morristown
 - a. Made a few changes and cleaned up verbiage
 - b. Approve
Motion: Danielle DeWitt
2nd: Justin Stenger
All Approve
- B. Plaza Policy
 - a. Make a few changes and cleaned up verbiage
 - b. Approve with one word change
Motion: Justin Stenger
2nd: Bambi Garrison
All Approve
- C. Supervised Visitation Policy
 - a. Provide patrons with Library Behavior Policy
 - b. Create guidelines for these visits
 - c. Contact court to provide them with information on our guidelines and behavior policy
 - d. Try these first and we can revisit policy if we need to
 - e. Look at Behavior Policy to see if we need to add things to help cover issues
 - f. No motion needed

New Business

- A. We need to transfer 100,000 from Rainy Day to General Fund
 - Motion
 - Motion: Bambi Garrison
 - 2nd: Debra Tracy

- B. Salaries
 - a. A little under 5% increase total for raises
 - Motion: Debra Tracy
 - 2nd: Janet Compton
 - All Approve

- C. Oct 7 – use the library after hours for a Retirement Party for family and friends
 - a. Move to allow library to be used after hours.
 - Motion: Janet Compton
 - 2nd: Brian Brammer
 - All Approve

- D. Butterfly Garden.
 - a. We did not get the grant for this.
 - b. Our current quote is \$2,040 from McIntyre Landscaping.
 - c. We are working on getting at least one more quote.
 - d. Board wants more detailed information from landscaping quotes and other options to be considered.
 - e. Tabled for now.

Meeting Adjourned

Meeting Adjourned: 7:41 pm

Next Meeting

July 6, 2023 @ 6:30 pm

Minutes Approved

Secretary

Date