

Shelby County Public Library
Board Meeting Minutes
July 8th, 2026

The Library Board of Trustees Meeting was called to order at 6:33 pm by Gayle Wiley at the Shelby County Public Library. The Library Board of Trustees Meeting at the Shelby County Public Library ended at 7:38 pm, adjourned by Gayle Wiley.

Present

- Gayle Wiley, President
- Debra Tracy, Vice President
- Justin Stenger, Treasurer
- Katie Miller, Assistant Treasurer
- Danielle DeWitt, Member
- Mary Giesting, Member

Absent

- Bambi Garrison, Secretary

Others Present

- Brandy Graves, Library Director
- Kyle Qurazzo, Library Staff
- Ernie Bishop, Library Staff
- Stuart Godfrey, krM Architecture
- Hannah Gunnell, Shelbyville News

Meeting Agenda

Motion to approve July 2026 meeting agenda as presented.

Motion: Mary Giesting

2nd: Debra Tracy

All approve.

June 2026 Meeting Minutes

Motion to approve June 2026 meeting minutes as presented.

Motion: Justin Stenger

2nd: Mary Giesting

All approve

Treasurer's Report

1) Financial Report

- a. Beginning of 2026: \$614,552.58
- b. Start of June 2026: \$249,729.24
- c. Disbursements June 2026: \$108,095.05
- d. Disbursements Year-to-Date: \$754,500.62
- e. Receipts June 2026: \$604,407.82
- f. Receipts Year-to-Date: \$885,990.05
- g. Balance end of June 2026: \$746,042.01

Motion to file Treasurer's Report for June 2026 as presented

Motion: Mary Giesting

2nd: Danielle DeWitt

All approve

Register of Claims

Motion to approve Register of Claims as presented.

Motion: Danielle DeWitt

2nd: Debra Tracy

All approve

Public Comments

None.

Librarian's Report & Correspondence

- 1) No correspondence received
- 2) Discussed foregoing renewal of contract for postage machine
- 3) Currently assessing whether to repair or replace front door
- 4) Looking to upgrade/expand library insurance coverage
 - a. Additional quotes and clarification were requested
 - b. Building Committee will review further

Policy Reviews

- 1) Emergency Closings Policy

Motion to approve Emergency Closings Policy as presented.

Motion: Justin Stenger

2nd: Danielle DeWitt

All approve

- 2) National Emergency Policy

Noted change for clearer definition and statement

Motion to approve as presented with noted changes.

Motion: Debra Tracy

2nd: Mary Giesting

All approve

Committee Reports/Recommendations

- 1) Building Committee: Stuart Godfrey, krM Architecture
 - a. Furniture quote presented for approval

Motion: Mary Giesting

2nd: Debra Tracy

All approve
 - b. Construction Update
 - i. Furniture delivery estimated 1st week of November with an installation of 3 weeks
 - ii. Elevator repair began this week on the north elevator, 5 weeks per elevator were estimated for repairs

- iii. Shelving quotes in process, approval slated for next board meeting
 - c. Landscaping recommendations were requested
- 2) Finance Committee
 - a. Nothing to report
- 3) Personnel Committee
 - a. Nothing to report
- 4) Liaison Report
 - a. Nothing to report
- 5) Strategic Planning Taskforce
 - a. Next meeting: July 15th

New Business

- 1) Department Reports
 - a. July 2026: Ernie Bishop, Facilities Department Head
 - i. Overview of duties performed by Facilities Department
 - ii. Currently in process of resealing fountain
 - iii. Wiring for cameras and fire alarm systems in progress
 - iv. Looking into options for housekeeping

Announcements

- 1) Next Board Meeting August 12th, 2026 at Shelbyville Branch

Meeting Adjourned

Meeting Adjourned: 7:36 pm

Meeting Reopened

Meeting Reopened at 7:36 pm by Gayle Wiley

- 1) Debra Tracy named interim Secretary
 - Motion: Mary Giesting
 - 2nd: Katie Miller
 - All approve

Meeting Adjourned

Meeting Adjourned: 7:38 pm

Next Meeting

Wednesday, August 12th, 2026 @ 6:30 pm at the Shelbyville Branch of the Shelby County Public Library

Minutes Approved

Secretary

Date