

**Shelby County Public Library
Board Meeting Minutes
March 11, 2026**

The Library Board of Trustees Meeting was called to order at 6:32 pm by Gayle Wiley at the Velma Wortman Morristown Branch of the Shelby County Public Library. The Library Board of Trustees Meeting of the Shelby County Public Library ended at 8:22 pm, adjourned by Gayle Wiley.

Present

- Gayle Wiley, President
- Debra Tracy, Vice President
- Bambi Garrison, Secretary
- Katie Miller, Assistant Treasurer
- Danielle DeWitt, Member
- Mary Giesting, Member

Absent

- Justin Stenger, Treasurer

Others Present

- Brandy Graves, Library Director
- Cat Roberts, Library Staff

February 2026 Meeting Minutes

- 1) Grammatical corrections and sentence clarification noted.

Motion to approve February 2026 meeting minutes with noted corrections.

Motion: Bambi Garrison

2nd: Danielle DeWitt

All Approve.

Treasurer's Report

- 1) Financial Report
 - a. Beginning of 2026: \$614,552.58
 - b. Start of February 2026: \$530,796.12
 - c. Disbursements February 2026: \$112,622.86
 - d. Disbursements Year-to-Date: \$237,635.65
 - e. Receipts February 2026: \$41,624.00
 - f. Receipts Year-to-Date: \$82,880.33
 - g. Balance end of February 2026: \$459,797.26

Motion to file the February 2026 Treasurer's Report.

Motion: Bambi Garrison

2nd: Debra Tracy

All approve.

Register of Claims

Motion to approve Register of Claims as presented.

Motion: Debra Tracy

2nd: Mary Giesting

All approve.

Public Comments

None.

Librarian's Report & Correspondence

- 1) No correspondence received.
- 2) Annual report portal is now available; Brandy is currently working on it and gathering information.
- 3) Information gathering started for audit.
- 4) Anonymous staff survey sent out to gauge employee engagement for use with leadership training and morale metrics.
- 5) Leftover funds from previous bond to update computers in all areas, shelving in Morristown, and teen area in Shelbyville. Some may be held back to discuss furniture with krM.
- 6) Summer Reading Programming planning is underway.
 - a. Events highlighted
 - b. Kickoffs
 - i. Adult Program – May 29 with concert and plaza activities
 - ii. Youth Program – June 1st in Shelbyville, June 2nd in Morristown
 - c. Question of funding raised by Gayle Wiley
 - i. Friends of the Library helping to fund
 - ii. Staff seeks donations
 - iii. Gayle Wiley suggested sponsorships, similar to read-a-thon/walk-a-thon as done in schools

Policy Reviews

- 1) Travel Policy
 - a. Revision suggested, added to clarify wording.

Motion to approve Travel Policy with suggested revision.

Motion: Bambi Garrison

2nd: Danielle DeWitt

All approve.

- 2) Employee Disciplinary Policy
 - a. Second reading requested
 - b. Revisions suggested

Tabled to April 2026 meeting.

Committee Reports/Recommendations

- 1) Building Committee
 - a. Mary Giesting to attend construction meeting 3/13/2026 at 10:00 am.
 - b. Shelbyville building power wash occurring.
 - c. Caulking and mortal samples applied to test look/color. To be reviewed on 3/13/26.

- d. Demolition of Room D & Kitchenette commenced.
- e. Any questions to ask at construction meeting should be sent to Brandy.
- 2) Finance
 - a. No updates to report.
- 3) Strategic Planning Taskforce
 - a. Invitations sent, meeting planned for 3/18/26.

New Business

- 1) Department Reports
 - a. March 2026: Cat Roberts, Morristown Branch Manager
 - i. Areas in branch reorganized to allow for more patron space.
 - 1. Some shelves collapsed, had to take them out.
 - 2. Weeded large amount of collection to make room.
 - 3. Genrefied adult fiction collection.
 - ii. Programs are well attended, dependent on patron availability and current events in town.
 - 1. Teen programs consistent turnout.
 - 2. Kids' events vary in attendance.
 - 3. Community garden discussion beginning, and beekeeping class resuming.
 - 4. All ages events (Get Cozy Crochet & Miniature Painting) well attended.
- 2) Computer replacement from AVC
 - a. Replacing Windows 10 computers (no longer supported)
 - b. Monies to come from leftover 2021 bond funds.

Motion to approve the quote for computer replacement from AVC technology for the amount of \$54,507.82 to be paid with remaining 2021 bond funds.

Motion: Mary Giesting

2nd: Danielle DeWitt

All approve.

- 3) Shelving Quote for Morristown
 - a. Quote to replace all shelves at Morristown branch
 - b. Amount not listed for shipping and handling

Motion to approve quote for shelving from Demco for \$42,798.00 and any added costs of shipping and handling.

Motion: Mary Giesting

2nd: Debra Tracy

All approve.

- 4) Leadership Training Day
 - a. April 17, 2026
 - b. Wortman Civic Theatre

Motion to close all library locations on April 17, 2026 for Leadership Training Day.

Motion: Bambi Garrison

2nd: Debra Tracy

All approve.

Old Business (Revisiting, not listed on Agenda)

- 1) Conflict of Interest Statements
 - a. Need signed by all board members.
- 2) Carnegie Grant
 - a. Ideas for use?
 - b. Brandy to send ideas to board
- 3) Newsletter
 - a. Paper version available
 - b. Gayle Wiley asked about text updates from Donna Dennison's programs or if an email could be sent
 - i. App provides notifications.
 - ii. Registering for events sends email notifications.
 - iii. Registration may occur on app or on website.
- 4) Morristown – Fountaintown Gas Building
 - a. Request for annual operating costs of Morristown branch.

Announcements

- 1) Request for Executive Session regarding property acquisition.
 - a. March 30, 2026
- 2) Next Board Meeting April 8, 2026 at Shelbyville Branch.

Meeting Adjourned

Meeting Adjourned: 8:22 pm

Next Meeting

Wednesday, April 8, 2026 @ 6:30 pm at the Shelbyville Branch of the Shelby County Public Library

Minutes Approved

Secretary

Date