

Shelby County Public Library
Board Meeting Minutes
May 13th, 2026

The Library Board of Trustees Meeting was called to order at 6:33 pm by Gayle Wiley at the Shelby County Public Library. The Library Board of Trustees Meeting at the Shelby County Public Library ended at 8:38 pm, adjourned by Gayle Wiley.

Present

- Gayle Wiley, President
- Debra Tracy, Vice President
- Justin Stenger, Treasurer
- Katie Miller, Assistant Treasurer
- Danielle DeWitt, Member
- Mary Giesting, Member

Absent

- Bambi Garrison, Secretary

Others Present

- Brandy Graves, Library Director
- Kyle Qurazzo, Library Staff
- Dustin Jones, Library Staff
- Stuart Godfrey, krM Architecture

Meeting Agenda

Motion to approve May 2026 meeting agenda as presented.

Motion: Mary Giesting

2nd: Debra Tracy

All approve.

March 2026 Meeting Minutes

Motion to approve April 2026 meeting minutes as presented.

Motion: Mary Giesting

2nd: Danielle DeWitt

All approve

Treasurer's Report

1) Financial Report

- a. Beginning of 2026: \$614,552.58
- b. Start of April 2026: \$388,496.36
- c. Disbursements April 2026: \$182,358.74
- d. Disbursements Year-to-Date: \$532,768.78
- e. Receipts April 2026: \$49,361.46
- f. Receipts Year-to-Date: \$173,715.28
- g. Balance end of April 2026: \$255,499.08

A discrepancy was noted in the April financial report.

Motion to table filing until further review at next meeting.

Motion: Justin Stenger

2nd: Mary Giesting

All approve

State Board of Accounts audit findings regarding the 2021 bond and the 2025 bond were discussed.

Motion to separate funds for 2021 bond and 2025 bond as presented.

Motion: Mary Giesting

2nd: Debra Tracy

All approve.

Register of Claims

Motion to approve Register of Claims as presented.

Motion: Mary Giesting

2nd: Danielle DeWitt

All approve.

Public Comments

None.

Librarian's Report & Correspondence

- 1) No correspondence received
- 2) No staff changes
- 3) Upcoming library programs were highlighted
 - a. Summer Reading Kickoffs
 - i. May 29th, Adult kickoff with the Sad Dad Society. A thank you letter was sent to Risu America for sponsoring the event.
 - ii. June 1st, Youth kickoff in Shelbyville
 - iii. June 2nd, Youth kickoff in Morristown
 - b. Storytime at the Farmer's Market, May 30th
 - c. Foam Parties
 - i. Shelbyville, June 8th
 - ii. Morristown June 6th
 - d. Harnessing Hope, June 25th
 - e. Crossroads of American Song Farmers, June 29th
 - f. Twilight Swim, July 13th
 - g. Cemetery Walk with Girls Inc

Policy Reviews

- 1) Lost and Found Policy

a. Revision suggested – change retention from 15 days to 30 days.

Motion to approve Lost and Found Policy with suggested revisions.

Motion: Danielle DeWitt

2nd: Katie Miller

All approve.

Committee Reports/Recommendations

- 1) Finance Committee
 - a. 2029 funding changes/budget cuts due to new state legislation were discussed. Importance of library advocacy was expressed.
- 2) Building Committee: Stuart Godfrey, krM Architecture
 - a. Project Schedule update
 - i. Windows and painting in process
 - ii. Storm sewer worked slated to begin soon with sidewalk repair and landscaping to follow
 - iii. Elevator modernization to begin after June 1st. Completion estimated for mid-August.
 - b. Budget review
 - c. Project appears to be on schedule
- 3) Personnel Committee
 - a. Nothing to report
- 4) Liaison Report
 - a. Friends of the Library have given \$1000 for haunted house, \$3000 for summer reading, and have guaranteed \$1000 toward author visits
 - b. Friends of the Library are growing at a good rate
- 5) Strategic Planning Taskforce
 - a. Survey is ready to be sent to test group
 - b. Survey will be available at Adult Summer Reading Kickoff party
 - c. Discussed going out to communities to connect

New Business

- 1) Department Reports
 - a. April 2026: Dustin Jones, Youth Services Department Head
 - i. Circulation statistics
 1. 32,938 youth circulations in 2025; 11,503 as of May 12th, 2026
 2. Demanded of video checkouts in our community was expressed
 3. Discussed weeding and upcoming move from the Dewey Decimal System
 - ii. Big events were highlighted
 1. Summer Reading, June 1st – July 12th
 2. Fall Festival; coinciding with haunted house this year
 - iii. Recurring Programs
 1. Storytimes
 2. Elementary D&D
 - iv. Reading Dragons
 1. 26,880 minutes since February
 2. 2,860 cards given
 3. 148 students
 - v. New teen retro nook and sound room were highlighted

- 2) Morristown Branch
 - a. After careful consideration and cost analysis, the Library Board of Trustees unanimously agreed that moving into a new location is not currently feasible for the library. The Morristown branch will remain in its current location at this time.
- 3) Conflict of Interest
 - a. The Library Board of Trustees acknowledges that a conflict of interest regarding Justin Stenger currently exists and will hold him to the parameters outlined in the signed conflict of interest form.
- 4) Non-Resident card fee adoption
 - a. Cost to remain at \$45.00 for a non-resident library card.
 - i. Motion to approve
 Motion: Mary Giesting
 2nd: Debra Tracy
 All approve.
- 5) Open hours exceptions
 - a. Morristown branch to remain open during Literacy Council meetings (May 18th, August 17th, November 17th)
 - i. Motion to approve Morristown branch remaining open
 Motion: Danielle DeWitt
 2nd: Mary Giesting
 All approve.
 - b. Morristown Teen Takeover, July 11th; after hours program
 - i. Motion to approve takeover until 12:00am with no more than 12 teens and 2 or more staff members chaperoning
 Motion: Danielle DeWitt
 2nd: Katie Miller
 All approve.

Announcements

- 1) Executive Session May 26th, 2026 at Shelbyville Branch
- 2) Next Board Meeting June 10th, 2026 at Shelbyville Branch

Meeting Adjourned

Meeting Adjourned: 8:38 pm

Next Meeting

Wednesday, June 10th, 2026 @ 6:30 pm at the Shelbyville Branch of the Shelby County Public Library

Minutes Approved

Secretary

Date