

**Shelby County Public Library
Board Meeting
May 5, 2022
Minutes**

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:30 pm by Gina Bishop.

Present

- Gina Bishop, President
- Brian Brammer, Treasurer
- Janet Compton, Asst. Treasurer
- Justin Stenger, Member
- Debra Tracy, Secretary
- Gayle Wiley, Member

Non-Voting Members Present

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Anne Tungate, Addison Times

Not Present

- Bambi Garrison, Vice President

April Minutes Approval

Motion – Debra Tracy
2nd – Janet Compton
All Approved

Treasurer’s Report Approval

Motion – Janet Compton
2nd – Justin Stenger
All Approved

Check Register Approval

Motion – Gayle Wiley
2nd – Janet Compton
All Approved

Librarian’s Report

- A. We received two grants month. Wortman Family Foundation for \$10,000 to the Morristown Branch. Sensory wall, Beanstack, Stem activities. Outdoor Amenities Grant from Mainstreet Shelbyville. We will be getting a planter to go near the stage in order to help stave off falling, string lights for our outdoor tent and maybe strands of lights to string between

the buildings, a couple of tables and chairs, and heaters for use during outdoor events.

- B. We received an award from Scuffy for Outstanding Performance for everyone on staff contributing to Scuffy.
- C. Janet attended the non-profit round table via the chamber. Janet is sharing information about Board interaction.
 - a. Board is interested in doing a yearly informative/refresher roundtable. Janet is going to look into it.
- D. Discussed a breakdown of library spending and shared a table and pie chart of expenses.
- E. Our Branch Manager at Morristown, Cat Roberts, had her baby girl.

Correspondence

- A. Received a thank you note from Brandy Coombs for supporting Mainstreet Shelby.
- B. Debra Tracy sent a thank you for our contribution to Cancer Association.

Old Business

- A. Update on construction**
 - a. They are installing the stair treads.
 - b. Flooring in the elevators and ledge in entryway was installed today.
 - c. The flooring downstairs is being sealed.
 - d. Shelving is all up.
 - e. We are waiting for a green part for the youth circ desk.
 - f. Countertop for adult circ desk is arriving tomorrow (5/6/22). The back countertop will arrive later.
 - g. The week of the 23rd more furnishings are arriving. They will finish installing the cabinetry and desk behind the youth desk and will also install the display shelving.
 - h. May 31st we will have a ribbon cutting at 2:30 pm.
 - i. September 9th we will have an official open house in the evening in conjunction with the Shelby County Reads kick-off.
 - i. There will be entertainers.
 - ii. Food
 - iii. Alcohol
 - j. The doors on CEW have been painted and should be ready to go once completely dried.
- B. Elevator**
 - a. The Tompkins St elevator has been fixed based on inspection report.
- C. Masonry Update**
 - a. We did get a second bid for the masonry work. The first bid was still cheaper so we went with them.
 - b. Waiting on dry days for the work to get done.

Policy Reviews

- A. Collection Development Policy
 - a. We upgraded the reconsideration policy (that was approved in August) portion of the collection development policy.
Motion – Gayle Wiley
2nd – Debra Tracy
All Approve

New Business

- A. Gaming & Sound Room Policy
 - a. This policy was created for the new area in Youth Services area.
Motion – Justin Stenger
2nd – Gayle Wiley
All Approve

- B. Gina brought up that maybe the library could plant some native trees between the Carnegie building and street in the future.
 - a. Will look into if we need permission.

Meeting Adjourned

Meeting Adjourned: pm

Next Meeting

June 9, 2022 @ 6:30 pm with an Executive Session at 6 pm

Minutes Approved

Secretary

Date